



**Position Title:** Head Lifeguard

Responsible to: Director of Program and Director of staff and campers

General Responsibility: Ensure the planning and implementation of safe, enjoyable aquatic activities. Manage and ensure the supervision of all the waterfront activities, equipment and staff.

Specific Responsibilities:

- Ensure the adequate supervision of all swimming, boating and sailing programs and activities;
- Oversee the teaching of swimming skills to campers.
- Teach lifesaving courses to senior campers according to the Lifesaving Society standards;
- Maintain, care for and inventory all waterfront supplies and equipment;
- Request and order any necessary equipment and supplies;
- Maintain an ongoing evaluation of the waterfront activities and programs and suggest and implement possible solutions and/or changes;
- Hold regular staff meetings and staff training sessions in accordance to the needs of the group;
- Plan, organize and implement special events with the Program Director and lifeguards;
- Meet with supervisors twice during the course of the summer for formal evaluations;
- Conduct formal evaluations of the waterfront staff twice during the course of the summer;
- Fill out any necessary paperwork;
- Assist in other areas of camp life as needed (Hutline, special events, evening program etc...)
- Maintain all necessary qualifications up to date i.e. National Lifeguard, CPR, Instructors, and First-Aid.

Qualifications:

- At least 18 years of age;
- Must have all necessary Lifesaving Society qualifications;
- Recognition of the paramount importance of water safety and commitment to ensure proper rules and regulations are enforced in the swimming area and throughout the lake when boating activities are taking place;
- Have excellent people and communication skills, organizational skills as well as an overall general understanding of how a waterfront is operated;
- Emotionally mature and willing to accept responsibility;
- Ability to work with a minimum of supervision